

Schedule 4

Notice of election and call for nominations

An election is to be conducted for members of the School Council of Epping Secondary College.

Nomination forms are included with this newsletter and may also be obtained from the school. Nominations must be lodged by 4pm on **Monday 29th February**..

If an election is required the ballot will open at 9am on **Wednesday 2nd March**.

The ballot will close at 4pm on **Tuesday 15th March**.

Following the closing of nominations a list of the nominations received will be posted at the school and included in the newsletter.

The terms of office, membership categories and number of positions in each membership category open for election are as follows –

Membership category	Term of office	Number of positions
Parent member	From the day after the date of the declaration of the poll in 2016 to and inclusive of the date of the declaration of the poll in 2018	3
DET employee member	From the day after the date of the declaration of the poll in 2016 to and inclusive of the date of the declaration of the poll in 2018	3

If the number of nominations is less than the number of vacancies, a notice to that effect and calling for further nominations will be posted in a prominent position at the school.

Helene Alamidis

Principal

Notes

“Electorate of the school” means the DET employee electorate of the school and the Parent electorate of the school.

“Parent electorate of the school” means all persons (except the principal) who are Parents of students of the school, other than those who are DET employees and who opt or are deemed to opt in accordance with clause 22 to be members of the DET employee electorate of the school.

“DET employee electorate of the school” means the principal of the school and –

DET employees engaged in work at and for the school (other than those who are Parents of students of the school and who neither opt nor are deemed to opt in accordance with clause 22 to be members of the DET employee electorate of the school); and

other DET employees who are Parents of students of the school and who opt or are deemed to opt in accordance with clause 22 to be members of the DET employee electorate of the school.

4. “DET employee” -

- (a) means a person employed for eight hours or more per week in either an on-going capacity or for a fixed term of at least 90 days -
- (i) under the *Teaching Service Act 1981*; or
 - (ii) by the DET under the *Public Sector Management and Employment Act 1998*; or
 - (iii) by a school council of a State school; or
 - (iv) under section 5 or 5A of the *Education Act 1958*; or
 - (v) under more than one of the paragraphs (i) to (iv) above, and
- (b) does not mean a person employed, under a contract for service or the employees or the contracted personnel of such a person.

5. Votes may be posted to the principal or placed in the ballot box at the school on any day up to the closure of the ballot. Further details on how votes may be lodged will be provided when ballot papers are distributed.